

Troop 1 – Photo Repository

Date: April 26, 2007 (updated)

INSTRUCTIONS

The following instructions will guide you through the process of contributing your photos and ordering prints (and photo-gift items).

CONTRIBUTING PHOTOS:

There are three ways to submit your files:

1. CD or DVD submissions – submit your discs to Mr. Brenden (NOTE: these can be discs that you burn at home or the ones you get from a photo processing lab.)
2. Memory card – bring your camera's memory card to Mr. Brenden and he will make a copy of your files using a all-in-one memory card reader.
3. On-line submissions (**PREFERRED METHOD**)

NOTE: Please contact Mr. Brenden via email for instructions.

ORDERING PRINTS & PHOTO-GIFT ITEMS:

We have chosen www.snapfish.com for this function.

1. Once photos have been collected and screened, Mr. Brenden will upload appropriate photos to www.snapfish.com.
2. A separate “album” will be established on www.snapfish.com for each Troop 1 event.
3. Once new photos are added, an email will be sent to all email addresses on file for active Troop 1 families. (NOTE: Check with Mrs. McMahon or Mrs. Gillen to be sure that we have your preferred email address or addresses – okay to have more than one per family.)
4. The email you receive will contain a hyperlink that, when clicked, will open your browser and take you directly to the Snapfish group.
5. From there, you will be able to order prints and photo-gift items by following the simple instructions provided by Snapfish.

QUESTIONS: Please refer to Mr. Brenden (pbrenden@home-run.com) or (714-377-9907)